

THE REGULAR MEETING MINUTES OF THE AIRPORT AD-HOC ADVISORY COMMITTEE OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA HELD ON THIS 4th DAY OF MARCH 2009

1. **CALL TO ORDER** – Meeting called to order by City Manager Patrick McCourt at 6:00 PM

2. **ROLL CALL –**

COMMITTEE PRESENT

Rod Keeling	David Walters
Cynthia Stine	John Woolf
Robert Smith	Walter Clark
Louise Walden	Dean Foster
Harley Smith	Delcie Schultz
Rusty Harguess	Kathy Smith
Pete Erickson	Phil Stratton
Richard Frank	Richard Searle, County Representative

STAFF

City Manager Pat McCourt
Recording Secretary – Sherry Van Allen

ABSENT

Gene Morman - Excused
Kurt Edleman - Excused

3. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Lead by City Manager McCourt.

4. **DECLARATION OF CONFLICT OF INTEREST**

No conflicts were declared by present Committee Members or Staff

5. **ADOPTION OF THE AGENDA**

MOTION: Harley Smith moved we adopt the agenda.

SECONDED: Cynthia Stine seconded the motion. **CARRIED.**

6. **PRESENTATION/DISCUSSION ARIZONA OPEN MEETING LAW BY CITY STAFF**

The Arizona Open Meeting Laws were presented and discussed in detail by City Manager McCourt. All committee members were encouraged to read the information provided to them pertaining to the Laws to avoid any open meeting law violations.

7. **PRESENTATION/DISCUSSION ON AD-HOC COMMITTEE DUTIES BY CITY STAFF**

The scope of duties were presented and discussed by City Manager McCourt.

The committee members voiced agreement and there were no objections to City staff presentation

8. **DISCUSSION/DECISION ON ELECTION OF ADVISORY COMMITTEE CHAIRPERSON.**

The Chairman position was opened for nominations by City Manager McCourt.

Rod Keeling was nominated by Phil Stratton & Delcie Schultz.

MOTION: Richard Searle moved the nominations be closed.

SECONDED: Louise Walden seconded the motion. **DISCUSSION:** City Manager McCourt announced Rod Keeling is elected Chairman a by unanimous vote of the committee. **CARRIED.**

9. **DISCUSSION/DECISION ON ELECTION OF ADVISORY COMMITTEE VICE-CHAIR.**

The Vice-Chairman position was opened for nominations by City Manager McCourt.

Cynthia Stine was nominated by Dave Walters.

MOTION: Delcie Schultz moved the nominations be closed.

SECONDED: Rick Frank seconded the motion. **DISCUSSION:** Chairman Keeling announced Cynthia Stine is elected Vice-Chairman a by unanimous vote of the committee. **CARRIED.**

10. **DISCUSSION/DECISION ON OBJECTIVES SET FORTH IN RESOLUTION NO. 2008-83**

MOTION: Rusty Harguess moved the meetings be held on the first and third Thursday of the month at 6:00 p.m. at 300 W. Rex Allen Drive.

SECONDED: Delcie Schultz seconded the motion. **DISCUSSION:** Harley Smith offered the hospital Boardroom as an alternate meeting location if the Council Chambers were occupied. **CARRIED.**

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Discussion was held between the Committee Members and the City Staff as to what information would be beneficial to the committee in achieving the goals set forth by the Mayor and City Council.

Staff was directed to obtain the following:

- Copies of original transfer of airport from the Military to Cochise County. What stipulations the military had in the original agreement and what restrictions may still be in place today.
- Maps and documents outlining what land and/or easements that still need to be obtained.
- Copies of all Grants received specifically outlining any restrictions concerning development of the airport property.
- Copies of any and all leases or contracts with parties concerning in the airport.
- Copies of reports related to Phase I of the Brownsfield environmental study and an update on Phase II.

11. COMMENTS ONLY, FROM ADVISORY COMMITTEE/CITY STAFF, NOT FOR DISCUSSION.

Committee members introduced themselves then gave a brief background outlining their experience. They also gave reasons they wanted to serve on this committee. Richard Searle the Cochise County representative announced that the County has started on the light project at the airport and that the County is following through on all Grant related activities and requirements. He also stated the County has applied for an additional grant to update the Airport Master Plan.

12. CALL TO THE PUBLIC

No one addressed the committee.
Next Meeting: Thursday, March 19, 2008 at 6:00 p.m.

13. ADJOURN

There being no further business before the Airport Ad Hoc Committee, Chairman Keeling adjourned the meeting at 7:40 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Airport Ad Hoc Committee of the City of Willcox held on the 4th day of March 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 10th day of March 2009

S/S Sherry Lynn Van Allen
Recording Secretary Sherry Van Allen

PASSED, APPROVED AND ADOPTED this 19th day of MARCH 2009.


Recording Secretary Sherry Van Allen


CHAIRMAN ROD KEELING