

**CITY OF WILLCOX  
AGENDA**

***Airport Ad-Hoc Advisory Committee  
Statement of Legal Actions***

Wednesday, March 04, 2009  
6:00 P.M.

**City Council Chambers  
300 West Rex Allen Drive  
Willcox, Arizona**

**1. CALL TO ORDER** –By City Manager Patrick McCourt at 6:00 PM

**2. ROLL CALL –**

**COMMITTEE PRESENT**

Rod Keeling	David Walters
Cynthia Stine	John Wooll
Robert Smith	Walter Clark
Louise Walden	Dean Foster
Harley Smith	Delcie Schultz
Rusty Harguess	Kathy Smith
Pete Erickson	Phil Stratton
Richard Frank	Richard Searle, County Representative

**STAFF**

City Manager Pat McCourt  
Recording Secretary – Sherry Van Allen

**ABSENT**

Gene Morman - Excused  
Kurt Edleman - Excused

**3. PLEDGE OF ALLEGIANCE TO THE FLAG** – City Manager McCourt

**4. DECLARATION OF CONFLICT OF INTEREST**

No conflicts were declared by present Committee Members or Staff

**5. ADOPTION OF THE AGENDA**

A motion was made to adopt the agenda the motion was 2<sup>nd</sup> and carried.

**6. PRESENTATION/DISCUSSION ARIZONA OPEN MEETING LAW BY CITY STAFF**

The Arizona Open Meeting Laws were presented by City Manager McCourt.

**7. PRESENTATION/DISCUSSION ON AD-HOC COMMITTEE DUTIES BY CITY STAFF**

The scope of duties were presented by City Manager, McCourt.

A motion was made to accept the scope of duties. The motion was 2<sup>nd</sup> and carried.

**8. DISCUSSION/DECISION ON ELECTION OF ADVISORY COMMITTEE CHAIRPERSON.**

The Chairman position was opened for nominations by City Manager McCourt.

Rod Keeling was nominated by Phil Stratton & Delcie Schultz.  
A motion was made that the nominations be closed the motion was 2<sup>nd</sup> and Carried.  
Rod Keeling was elected Chairman a by unanimous vote of the committee.

**9. DISCUSSION/DECISION ON ELECTION OF ADVISORY COMMITTEE VICE-CHAIR.**

The Vice- Chairman position was opened for nominations by City Manager McCourt.  
Cynthia Stine was nominated by Dave Walters.  
A motion was made that the nominations be closed the motion was 2<sup>nd</sup> and Carried.  
Cynthia Stine was elected Vice-Chairman a by unanimous vote of the committee.

**10. DISCUSSION/DECISION ON OBJECTIVES SET FORTH IN RESOLUTION NO. 2008-83**

A motion was made that the meetings be held on the first and third Thursday of the month at 6:00 PM at 300 W. Rex Allen Drive. The motion was 2<sup>nd</sup> and carried.

Staff was directed to locate the following information:

- Copies of original transfer of airport from the Military to Cochise County. What stipulations the military had in the original agreement and what restrictions may still be in place today.
- Maps and documents outlining what land and/or easements that still need to be obtained.
- Copies of all Grants received specifically outlining any restrictions concerning development of the airport property.  
Copies of any and all leases or contracts with parties concerning in the airport.
- Copies of reports related to Phase I of the Brownsfield environmental study and an update on Phase II.

**11. COMMENTS ONLY, FROM ADVISORY COMMITTEE/CITY STAFF, NOT FOR DISCUSSION.**

Committee members introduced themselves then gave a brief background outlining their experience.  
Richard Searle Cochise County Board of Supervisor, stated the County has applied for an additional grant to update the Airport Master Plan.

**12. CALL TO THE PUBLIC**

No one addressed the committee.

**13.ADJOURN – 7:40 P.M.**

Next Meeting: Thursday, March 19, 2008.

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*NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting Human Resources, at 384-4271 during regular business hours 8:30 a.m. to 4:30 p.m.*