

THE REGULAR MEETING MINUTES OF THE AIRPORT AD-HOC ADVISORY COMMITTEE OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA HELD ON THIS 19<sup>th</sup> DAY OF MARCH 2009

1. **CALL TO ORDER** – Meeting called to order by Chairman Rod Keeling at 6:00 PM

2. **ROLL CALL** –

**COMMITTEE PRESENT**

Rod Keeling	David Walters
Gene Moreman	Pete Erickson
Robert Smith	Walter Clark
Louise Walden	Richard Frank
Harley Smith	Delcie Schultz
Rusty Harguess	Kathy Smith

**STAFF**

City Manager - Pat McCourt  
Recording Secretary – Sherry Van Allen  
Development Services - Jeff Stoddard

**ABSENT**

Richard Searle, County Representative - Excused  
Kurt Edleman – Excused  
Christine Stine - Excused  
Phil Stratton  
John Wooll

3. **PLEDGE OF ALLEGIANCE TO THE FLAG** – Lead by Chairman Keeling.

4. **DECLARATION OF CONFLICT OF INTEREST**

No conflicts were declared by present Committee Members or Staff

5. **ADOPTION OF THE AGENDA**

**MOTION:** Rob Smith moved we adopt the agenda.

**SECONDED:** Delcie Schultz seconded the motion. **CARRIED.**

6. **DISCUSSION/DECISION REGARDING THE ORGANIZATIONAL MEETING MINUTES OF MARCH 04, 2009**

**MOTION:** Rob Smith moved we adopt the agenda.

**SECONDED:** Delcie Schultz seconded the motion. **CARRIED.**

7. **DISCUSSION ON INFORMATION OBTAINED ON THE AIRPORT**

City Manager McCourt explained the maps and current zoning regulations.

Richard Frank requested copies of the grant summary, the airport financials, and the grant assurances. Further discussion was held on FAA regulations.

City Manager McCourt explained how the airport was acquired and informed the committee that staff has indeed obtained a copy of the transfer agreement.

Rusty Harguess asked if there were any current agriculture leases since some of the areas are zoned for agriculture use. There are no current agriculture leases.

City Manager Mc Court stated that the Airport Master Plan may be amended but requires approval from the FAA, AZ Department of Aviation, and must be in compliance with County zoning.

8. **DISCUSSION ON THE PROCESS THE COMMITTEE WILL UNDERTAKE TO CREATE ITS RECOMMENDATION TO THE COUNCIL.**

Chairman Keeling discussed the scope of duties of the committee according to the resolution. He requested everyone to participate, stick to the objectives, and to respect each other's opinions.

The committee held discussion and a plan was outlined that each future meeting would be held on one specific topic. The plan is outlined is as follows:

- Development Operations – cost/revenue analysis
- Economic Development – employment opportunities
- Solicitation of Public Input – neighborhood/town hall meetings

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- Cochise County - recommendations/stipulations

Chairman Keeling appointed Louise Walden to plan a neighborhood meeting so the committee can address the residents surrounding the airport and obtain their opinion on development in the area and express their opinions on the City acquiring the airport.

Chairman Keeling appointed Delcie Schultz to plan a town hall meeting so the Willcox City residents can address the committee and express their opinions on the City acquiring the airport.

Chairman Keeling announced the next committee meeting would be held at the Cochise County Airport so the committee can become familiar with the area.

**9. COMMENTS ONLY, FROM ADVISORY COMMITTEE/CITY STAFF, NOT FOR DISCUSSION.**

The County is the current Zoning Authority for the Airport.

The FAA will be looking at numbers (airport usage statistics) when issuing approvals.

**10. CALL TO THE PUBLIC**

Sam Lindsey addressed the committee reminding everyone to look at the Airports General Plan.

**11. ADJOURN**

There being no further business before the Airport Ad Hoc Committee, Chairman Keeling adjourned the meeting at 7:51 p.m.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Airport Ad Hoc Committee of the City of Willcox held on the 19<sup>th</sup> day of March 2009. I further certify that the meeting was duly called and held, and that a quorum was present.

**Dated this 25<sup>th</sup> day of March 2009**

**s/s Sherry Lynn Van Allen**

Recording Secretary Sherry Van Allen

**PASSED, APPROVED AND ADOPTED** this 2nd day of April 2009.

**/S/ Rod Keeling - Chairman**

CHAIRMAN ROD KEELING

**/S/ Sherry Lynn Van Allen** .

Recording Secretary Sherry Van Allen

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