

**CITY OF WILLCOX  
PUBLIC LIBRARY ADVISORY COMMITTEE  
SPECIAL MEETING  
STATEMENT OF LEGAL ACTIONS  
TUESDAY, May 25, 2010  
5:30 p.m.  
Elsie S. Hogan Community Library Conference Room  
100 North Curtis Avenue, Willcox, AZ 85643**

1. **CALL TO ORDER**-Chairperson Dee Aiman called the special meeting to order on Tuesday, March 18, 2010 at 5:37 p.m.
2. **ROLL CALL**- Recording Secretary Jeffrey Shroyer called the roll.  
Members present: Delah Aiman, Chairperson; John Hilton, Vice-Chair; Jeffrey Shroyer, Secretary; Joe Aiman, Member  
  
Absent: Ted Gulick, Member; Chris Donahue, Ex-Officio  
  
Others present: Tom Miner, Library Director; Karla Hansen, FOL President
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **CALL TO THE PUBLIC**  
There was no response from the public present.
5. **DECLARATION OF CONFLICT OF INTEREST**  
All Library Advisory Committee members voiced none.
6. **ADOPTION OF THE AGENDA**  
It was moved and seconded to adopt the agenda with item # 10 tabled. **CARRIED.**
7. **DISCUSSION/DECISION REGARDING THE MINUTES OF THE SPECIAL MEETING OF MAY 18, 2010**  
It was moved and seconded to adopt the minutes with changes as stated. **CARRIED.**
8. **DISCUSSION REGARDING USDA-RDA GRANT BY SUB-COMMITTEE CHAIR JOHN HILTON**  
Vice-Chair John Hilton briefly discussed the status of the USDA-RDA grant.
9. **DISCUSSION/DECISION REGARDING THE LIBRARY GENERAL AND MEETING ROOM POLICIES**  
It was moved and seconded to accept the final version as amended on May 18<sup>th</sup>, 2010. **CARRIED.**
10. **DISCUSSION/DECISION REGARDING CHANGES TO THE LIBRARY ADVISORY COMMITTEE PLANNING CALENDAR AND PRIORITY LIST TABLED.**

**11. DISCUSSION REGARDING LIBRARY BUDGET**

Library Director Tom Miner briefly discussed the submission of the Library's proposed budget changes, explained the increase in insurance liability, and announced that EOC training would take place in the new Library Meeting room on Tuesday June 1<sup>st</sup>, 2010 at 9 o'clock am.

**12. ADJOURN**

There being no further business, the meeting was adjourned at 6:00 p.m.

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**NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting Jeff Stoddard, ADA Coordinator, at 384-4271, ext. 4225, during regular business hours 8:00 a.m. to 4:30 p.m.**

**9. DISCUSSION/DECISION REGARDING THE LIBRARY GENERAL AND MEETING ROOM POLICIES**

Discussion/decision regarding the Library's General and Meeting Room policies, and if approved, forward a letter of recommendation for approval to the City Council for their next regular meeting June 7th.

**10. DISCUSSION/DECISION REGARDING CHANGES TO THE LIBRARY ADVISORY COMMITTEE PLANNING CALENDAR AND PRIORITY LIST**

Discussion/decision regarding changes to the Library Advisory Committee Planning Calendar and the Priority List.

**11. DISCUSSION REGARDING LIBRARY BUDGET**

Discussion regarding status of the FY 2010-2011 Library Budget by Library Director Tom Miner.

**12. ADJOURN**

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