

Attachment "A"
Quail Sports Park

The City of Willcox Facilities & Maintenance section of Public Services & Works will perform the following:

<p>Field # 1</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Drag and Dress</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Set Bases at _____</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Set Pitcher's plate at _____</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Construct pitcher's mound with the following specification: _____ _____</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Discontinue Irrigation on _____</p> <p>Field # 2</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Drag and Dress</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Set Bases at _____</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Set Pitcher's plate at _____</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Construct pitcher's mound with the following specification: _____ _____</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Discontinue Irrigation on _____</p>

<p>Field #1 & #2</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Provide Key AL2, Concession Stand</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Provide Key AL1, Restrooms</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Provide Key _____, Padlock</p> <p>Rodeo</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Provide Key AL4, Concession Stand</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Provide Key AL5, Restrooms</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Provide Key IDCO "0", Arena Lights</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Review Operation of Lights</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Provide Key Ace KW1, Ticket Booth</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Provide Key AL7 & Kwikset 5, Announcer Stand</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Provide Key Kwikset & AL6, South Booth</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Provide Small Water Truck (Volunteer Application Required), #WT40</p>
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Unless otherwise specified trash cans are emptied, restrooms are cleaned and restocked on a daily basis during weekdays.

Arrangements for additional tasks may be requested by speaking with the Facilities and Maintenance Supervisor or the Public Services & Works Director.

Special Arrangements:

The "Participant" is responsible for establishing control of the area(s) requested for use. The City of Willcox is not responsible for loss due to acts of God or vandalism or by actions of others not affiliated with the City of Willcox.

Attachment "B"
Quail Sports Park Checklist

The Participant agrees to perform the following tasks:

<p>General</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Obtain appropriate keys one business day prior to the event, by 3:30PM.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Return keys within two (2) business days of event conclusion.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Learn how to use ball field lights.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Learn how to use infield irrigation.</p> <p>Prepare Ball Fields</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Place Chalk Lines</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Verify Base Placement</p> <p>Prepare Arena(s)</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Water Arenas</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Prepare Ground in Arena(s) for Event.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Place Anchors for Barrels Race</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Erect Additional Panels for Stock</p> <p>Vendor(s)</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Request to waive requirement for all vendors to have individual permits.</p>	<p>Cleaning</p> <p>Cleaning consists of removing all litter, sweeping and mopping the concession stand and tying up garbage bags and placing them in the dumpster. All areas should be left in the same or better condition as received.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Clean Restrooms</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Clean Dugouts</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Fill in holes in batter's box</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Fill in holes at all bases</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Fill in holes in front of pitcher's mound</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Clean Ball field Concession</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Clean Rodeo Concession</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Clean South Booth</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Clean Announcer Stand</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Clean Ticket Booth</p> <p>If Serving Alcohol</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Obtain Special Event Liquor License with the Arizona Department of Liquor.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Provide Liquor Liability Insurance in the amount of \$1,000,000 naming the City of Willcox as additionally insured.</p> <p><input type="checkbox"/> <input checked="" type="checkbox"/> Provide Security approved by Willcox Public Safety Department.</p>
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- Participant is responsible for notifying Parks & Facilities Maintenance of items that need special attention or repair.
- All equipment or personal items belonging to the "Participant" shall be removed by 8:00 a.m. on the day following the event.
- Premises shall be left clean and in good repair or deposit will be surrendered. Others charges may be assessed if significant damage occurs.
- City of Willcox officials reserve the right to enter / inspect the premises during the event.
- The "Participant" is responsible for establishing control of the area(s) requested for use. The City of Willcox is not responsible for loss due to acts of God or vandalism or by actions of others not affiliated with the City of Willcox.

Contact information:

Public Services & Works -----766-4213
 Facilities & Park Maintenance-----507-0442
 On-call -----766-2201

Attachment "C"
Quail Sports Park Rodeo Fee Schedule

Deposit and Rental Fees

All Deposits, Fees, Proof of Insurance & Special Permits or Licenses must be tendered 10 days prior to event date in order to finalize scheduling details.

	Fee Description	Fee Amount	Number of Days	Subtotal	Cash Rec'd.	Check #	Rept. #
X	Reservation Deposit	\$50.00		\$50.00			
	Rodeo Main Arena	\$100.00					
	Bull Riding Main Arena	\$100.00					
	Roping Main Arena	\$100.00					
	Barrel Race Main Arena	\$50.00					
	Gym-Kana Main Arena	\$50.00					
	Horse Show Main Arena	\$50.00					
	Play Day Main Arena	\$50.00					
	Roping Warm-up Arena						
	Barrel Race Warm-up Arena						
	Horse Show Warm-up Arena						
	Play Day Warm-up Arena						
	Concession Stand	\$50.00					
	Main Arena Lights	\$25.00					
Total Fees Due							

Request to waive fees through City Council.

- The City of Willcox reserves the right to refuse reservations.
- Must be at least 21 years of age to reserve facilities.
- Participant may reserve one (1) day prior to the event to set up for event without additional charge for the day providing another event is not already scheduled.
- Under normal circumstances; fees and certificate of insurance must be remitted ten (10) days prior to the scheduled use.
- All fees must be paid prior to the issuance of keys.
- Cancellation of reservation within five (5) days of the activity will result in surrender of \$50.00 deposit and ½ of rental fees.
- Returned checks are subject to a twenty-five dollar (\$25.00) fee.

Condition Verification

I have inspected the condition of the facilities specified under this agreement and have found them to be in _____ Satisfactory _____ Unsatisfactory condition.

I recommend that _____ All _____ None _____ Other _____ of the deposit be returned.

_____ Significant damage has occurred directly related to this event.

_____ Damages are estimated to cost _____ which must be remitted within five (5) days.

 City of Willcox Representative Signature

 Date