

**CITY OF WILLCOX
MAYOR AND CITY COUNCIL
AGENDA**

Monday, April 16, 2012

7:00 p.m.

City Council Chambers

300 W. Rex Allen Drive

Willcox, AZ 85643

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2012- ??
Ordinance NS311**

NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. (A.R.S. §1-602.A)

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. CALL TO THE PUBLIC

Mayor and Council consider comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

5. DECLARATION ON CONFLICT OF INTEREST

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

6. ADOPTION OF THE AGENDA

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

7. PUBLIC HEARINGS, PETITIONS AND COMMUNICATIONS

Tab 1

Public Hearing: In accordance with ARS §9-499.15, Public Notice: The Mayor and Council will hold public hearings on Monday, May 7, 2012 and Monday, May 21, 2012 at 7:00 p.m. in the City Council Chambers, 300 W. Rex Allen Drive, Willcox, AZ, regarding the Notice of Intention to Increase Utility Rates and to consider the implementation of revised FY13 Utility Rate Schedules for the Gas, Water, Wastewater, and Solid Waste utilities.

Proclamation: Mayor Lindsey proclaims April 15-21, 2012 *National Volunteer Week*

Tab 2

8. CONSENT AGENDA

Items that are considered to be routine by the City Council will be enacted by one motion without discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion

and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda on the City's web site or 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

- 8A. FINANCIAL REPORTS THROUGH MARCH 31, 2012** **Tab 3**
- 9. DISCUSSION/DECISION REGARDING PARTICIPATION IN THE NCCH 16th ANNUAL GOLF TOURNAMENT** **Tab 4**
Consideration, discussion and/or decision regarding participation in the NCCH 16th annual golf tournament
- 10. DISCUSSION/DECISION REGARDING OFFER OF CITIZENS TO TAKE CARE OF THE FLAGS IN RAILROAD PARK.** **Tab 5**
Consideration, discussion and/or decision regarding the offer from citizens to take care of the flags in Railroad Park
- 11. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-30 APPROVING AND ADOPTING THE GRANT FROM THE UNION PACIFIC FOUNDATION FOR THE PURPOSE OF APPLYING FOR \$5,000.00 TO BE USED FOR THE HISTORIC MASCOT & WESTERN PASSENGER CAR AND DECLARING AN EMERGENCY TO EXIST.** **Tab 6**
Consideration and/or discussion regarding Resolution NO. 2012-30 to accept the grant from Union Pacific Foundation for the staging area in front of the Mascot & Western Car.
- 12. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012- 31 APPROVING AND ADOPTING THE CHIP SEAL AWARD TO WESTERN EMULSIONS ["CONTRACTOR"] IN THE AMOUNT OF \$37,886.20 (+) \$85.00 FOR TANKER UNLOADING FOR THE PATTI ROAD IMPROVEMENTAND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.** **Tab 7**
Consideration, discussion and/or decision regarding Resolution No. 2012-31, as stated, relating to approving and adopting the chip seal award to Western Emulsions
- 13. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-32 APPROVING AND AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE STATE FARM YOUTH ADVISORY BOARD PROGRAM FOR THE PURPOSE OF APPLYING FOR A YOUTH-DIRECTED SERVICE-LEARNING ACTION GRANT IN THE AREA OF "ACCESS TO HIGHER EDUCATION/CLOSING THE ACHIEVEMENT GAP", AUTHORIZING AND DIRECTING CITY STAFF TO SUBMIT SAID APPLICATION AND DECLARING AN EMERGENCY TO EXIST.** **Tab 8**
Consideration, discussion and/or decision regarding Resolution No. 2012-32, as stated, relating to approving and authorizing the submission of an application to the state farm youth advisory board program for the purpose of applying for a youth-directed service-learning action grant.
- 14. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-33 APPROVING AND ADOPTING THE REVISED BULK WATER FILL STATION BID FROM SMYTH INDUSTRIES ("CONTRACTOR"), AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST** **Tab 9**
Consideration, discussion and/or decision regarding Resolution NO. 2012-33, as stated, relating to Bulk Water Fill Station Bid from Smyth Industries.
- 15. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-34 APPROVING AND AWARDING THE BID CONTRACT TO EMPLOYEE SOLUTIONS GROUP ("ESG") PURSUANT TO THE RFP BID FOR SPECIFIC EMPLOYEE INSURANCE BENEFITS PLAN AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST.** **Tab 10**
Consideration, discussion and/or decision regarding Resolution NO. 2012-34, as stated, relating approving and awarding the bid contract to Employee Solutions Group
- 16. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-35 APPROVING AND AWARDING THE WASTE WATER TREATMENT PLANT ("WWTP") BID TO SEVERN TRENT ENVIRONMENTAL SERVICES, INC. ("CONTRACTOR"), AUTHORIZING THE EXECUTION OF THIS RESOLUTION AND CONTRACT DOCUMENTS AND DECLARING AN EMERGENCY TO EXIST.** **Tab 11**
Consideration, discussion and/or decision regarding Resolution NO. 2012-35, as stated, relating to approving the contract with Severn Trent for operation of the Waste Water Treatment Plant.

17. REPORTS BY THE CITY MANAGER PAT MCCOURT

Tab 12

Consideration, discussion, and/or decision regarding the following topics by the City Manager:

- **Report on City Election** – General Election to be held on Tuesday, May 15, 2012, for one (1) position. Nomination papers from write-in candidates were due Thursday, April 5, 2012. There are three (3) Official Write-In Candidates and their name(s) will not appear on ballot. They are Linda Sue Ball, Richard Bennett, and Wm. Kelly Rowden, Request for early Ballots begins April 19, 2012 by calling Cochise County Elections at 1-520-432-8354 or 1-888-457-4513.
- **Report City Clean Up April 28 2012**
- **Update on the Energy Efficiency Conservation Block Grant**-The City of Willcox was not selected for award which was to be used at the Fire Station #2.
- **2012 Newly Elected Officials Training**, June 1-2, 2012 at The Wigwam Resort, Litchfield Park Cost is \$170.00 per person.

18. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

19. DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38-431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY

Tab 13

Consideration, discussion and/or decision to enter into an Executive Session pursuant to ARS §38-431.03A(3), as stated, relating to consultation for legal advice with the attorney(s) of the public body.

20. RECESS TO EXECUTIVE SESSION, IF APPROVED

21. RECONVENE FROM EXECUTIVE SESSION

22. DISCUSSION/DECISION/DIRECTION TO STAFF REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION

Consideration, discussion, decision and/or direction to staff regarding matters discussed in Executive Session relating to advice from City Attorney.

23. ADJOURN

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City's website www.cityofwillcox.org .
NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.

