

**CITY OF WILLCOX
MAYOR AND CITY COUNCIL
AGENDA**

Monday, July 16, 2012

7:00 p.m.

City Council Chambers

300 W. Rex Allen Drive

Willcox, AZ 85643

(Mayor or Designee will read only **BOLD** print of each agenda item,
except for Public Hearings, Petitions and Communications.)

**Resolution No. 2012- 71
Ordinance NS311**

NOTICE TO PARENTS: Valley Telecom Group records all Willcox City Council meetings. These recordings may be played and replayed on Valley Telecom Cable Channel 1. If you permit your child to participate in the Council Meeting, a recording will be made of your child's participation. If your child is seated in the audience, he or she may be recorded. If you desire, you may request that your child be seated in a designated area to avoid recording. To do so, please submit your request to the City Clerk prior to the meeting. (A.R.S. §1-602.A)

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. CALL TO THE PUBLIC

Mayor and Council consider comments or complaints from the public. Those wishing to address the Council are required to register by completing an individual speaker's form and filing it with the Clerk before the meeting. The speaker must be recognized by the Mayor before speaking. Time permitting each presentation will be given approximately three (3) minutes. It is probable that each organization will be limited to one speaker. Action taken as a result of public comment will be limited to directing staff to study or reschedule the matter for further consideration at a later date.

5. DECLARATION ON CONFLICT OF INTEREST

Council members and staff have a right to declare a conflict of interest. The declaration of a conflict of interest must be made prior to discussion of any agenda item in which Council members or staff member determine they have a conflict of interest.

6. ADOPTION OF THE AGENDA

The Council will at this time either adopt the agenda as presented or may remove or table any of the listed agenda items. Tabled items, unless otherwise directed, will appear on the next regular agenda. Council may not add any items to the agenda at this time. Should staff have any recommendations concerning the exclusion or tabling of agenda items they will voice these recommendations at this time.

7. CONSENT AGENDA

Items that are considered to be routine by the City Council will be enacted by one motion without discussion. The consent agenda is a timesaving device and Council members have received documentation on these items for their review prior to the open meeting. Any Councilmember may remove any item from the consent agenda for discussion and a separate vote as deemed necessary. The public may view the documentation relating to the consent agenda on the City's web site or 24 hours prior to the meeting at the City Clerk's Office, 101 S. Railroad Avenue, Suite B, Willcox, AZ from 8:30 a.m. to 4:30 p.m. or at the Elsie S. Hogan Library, 100 N. Curtis Avenue during normal working hours Monday-Saturday.

7A. THE REGULAR MEETING MINUTES OF March 5, 2012, Work Session Meeting Minutes March 5, 2012, Tab 1 Regular Meeting Minutes March 19, 2012, Work Session Meeting Minutes March 19, 2012 and March 26, 2012, Regular Meeting Minutes of June 18, 2012.

- 8. PUBLIC HEARINGS, PETITIONS, AND COMMUNICATIONS** **Tab 2**
Public hearings: The Mayor and Council will hold a Public Hearing on July 16, 2012 at 7:00 p.m.,
City Council Chambers, 300 W. Rex Allen Drive, relating to the:
(1) Public Hearing on final Budget (Public Hearing on July 16th)
(2) Property Tax Levy (July 16th and August 6th)
- All members of the public are invited to attend such meeting. For those persons unable to attend, written comments will be accepted until 4 p.m. the day of the public hearing in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, Willcox, AZ 85643
- 9. DISCUSSION/DECISION REGARDING PERMISSION TO BE AN AGENT FOR THE WILLCOX HISTORIC PRESERVATION INC IN GRANT APPLICATION** **Tab 3**
Consideration, discussion and/or decision regarding Permission to be an Agent for the Willcox Historic Preservation Inc in Grant Application.
- 10. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-64 THE PROPOSAL FOR ADDITIONAL ARCHITECTURAL SERVICES BY DESA ARCHITECTURE FOR THE WILLCOX COMMUNITY CENTER IMPROVEMENTS UNDER PHASE 3 THAT WILL BE FUNDED UNDER CDBG FUNDS ADMINISTERED THROUGH SEAGO AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST** **Tab 4**
Consideration, discussion and/or decision regarding **RESOLUTION NO. 2012-64** additional services proposed by DESA Architecture for Phase III of Community Center Renovation. tab
- 11. DISCUSSION/DIRECTION TO STAFF REGARDING GOLF COURSE CONTRACT** **Tab 5**
Consideration, discussion and/or direction to staff regarding Golf Course Contract.
- 12. DISCUSSION/DECISION REGARDING REFUND OF SPECIAL USE PERMIT FEES FOR PAMPERED PETS** **Tab 6**
Consideration, discussion and/or decision regarding refund of special use permit fees for Pampered Pets.
- 13. DISCUSSION/DECISION REGARDING STRONGHOLD FEED AND SUPPLY REQUESTS STREET CLOSURE FROM RAILROAD AVENUE BETWEEN FREMONT AND WOODS BETWEEN LIGHT POSTS IN FRONT OF STRONGHOLD FEED ON OCTOBER 6, 2012 FROM 5:00 PM UNTIL 12:00 AM.** **Tab 7**
Consideration, discussion and/or decision regarding Stronghold Feed And Supply Requests Street Closure From Railroad Avenue Between Fremont And Woods Between Light Posts In Front Of Stronghold Feed on October 6, 2012 from 5:00 pm Until 12:00 am.
- 14. DISCUSSION/DECISION REGARDING PAYMENTS TO THE STREET FUND BY THE GENERAL FUND FOR WORK DONE AT QUAIL PARK FOR PARKING AREA.** **Tab 8**
Consideration, discussion and/or decision regarding as stated, relating to payments to the street fund by the General Fund for work done at Quail Park for parking area.
- 15. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-65 FORMALLY APPROVE AND AUTHORIZE THE WRITE-OFF OF CERTAIN TERMINATED UTILITY ACCOUNTS THAT HAVE BECOME NON-COLLECTIBLE AND THE UNPAID BALANCES ASSOCIATED THEREWITH AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST** **Tab 9**
Consideration, discussion and/or decision regarding Resolution NO. 2012-65 as stated, relating to The Write-Off Of Certain Terminated Utility Accounts That Have Become Non-Collectible And The Unpaid Balances Associated Therewith.
- 16. DISCUSSION/ DECISION REGARDING RESOLUTION NO. 2012-66 APPROVING AND AWARDDING THE RAILROAD LIFT STATION ("RLS") BID TO BESTWAY ELECTRIC MOTOR SERVICE, CO, INC. (" BESTWAY"), AUTHORIZING THE EXECUTION OF THIS RESOLUTION AND CONTRACT DOCUMENTS AND DECLARING AN EMERGENCY TO EXIST** **Tab 10**
Consideration, discussion and/or decision regarding Resolution No. 2012-66 approving and awarding the Railroad Lift Station ("RLs") Bid To Bestway Electric Motor Service, Co, Inc. (" Bestway").

17. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2011-67 ADOPTING THE BUDGET OF THE CITY OF WILLCOX FOR FISCAL YEAR 2012-2013 Tab11
Consideration, discussion and/or decision regarding Resolution NO. 2011-67, as stated, relating to adopting the budget of the City of Willcox for FY2012-2013.

18. DISCUSSION/DECISION REGARDING NO. 2012-68 APPROVING AND ADOPTING THE FACILITY USE FEES FOR QUAIL PARK, KEILLER PARK AND RAILROAD PARK. Tab 12
Consideration, discussion and/or decision No. 2012-68 Approving And Adopting The Facility Use Fees For Quail Park, Keiller Park And Railroad Park.

19. RESOLUTION NO. 2012-69 RELATING TO THE GRANT AWARD FROM THE GOVERNORS OFFICE HIGHWAY SAFETY FOR FY 2013, AUTHORIZING THE EXECUTION OF THIS RESOLUTION AND ACCEPTANCE OF THE AWARD AND DECLARING AN EMERGENCY TO EXIST. Tab 13
Consideration, discussion and/or decision regarding RESOLUTION NO. 2012-69 to the grant award from The Governors Office Highway Safety for FY 2013.

20. DISCUSSION/DECISION REGARDING RESOLUTION NO. 2012-70 APPROVING AND ADOPTING THE DISPLAY AND ADVERTISING AGREEMENTS BETWEEN THE CITY OF WILLCOX [“CITY”] AND THE ARIZONA RANGE NEWS/SAN PEDRO VALLEY NEWS-SUN [“ARN/SPVNS”] FOR THE PURPOSE OF ESTABLISHING PUBLICATION COSTS AND AUTHORIZING THE MAYOR TO EXECUTE THIS RESOLUTION AND DECLARING AN EMERGENCY TO EXIST. Tab 14
Consideration, discussion and/or decision regarding Resolution No. 2012-70, as stated, relating to Advertising Agreements between the City and ARN/SPVNS.

21. reports by the city manager pat mccourt
Consideration, discussion, and/or decision regarding the following topics by the City Manager:

- **Report on Arizona League of Arizona Cities & Towns Annual Conference-** will be held on August 28-31, 2012 at the Hyatt Regency Scottsdale at Gainey Ranch.
- **Skate Park Dedication-** On July 21, 2012 at Keiller Park at 8: 30 a.m.
- **Report City Manager Vacation-** City Manager is on vacation from July 24th to August 10, 2012 Dave Bonner will be covering in my absence.
- **City Manager requests a work session for hazard mediation plan**

22. COMMENTS NOT FOR DISCUSSION FROM MAYOR AND COUNCIL MEMBERS.

23. DISCUSSION/DECISION ENTER INTO AN EXECUTIVE SESSION PURSUANT TO ARIZONA REVISED STATUTES §38-431.03A(3) DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE ATTORNEY OR ATTORNEYS OF THE PUBLIC BODY Tab 15
Consideration, discussion and/or decision to enter into an Executive Session pursuant to ARS §38-431.03A(1) and (3), as stated, relating to consideration of employee and consultation for legal advice with the attorney(s) of the public body.

24. RECESS TO EXECUTIVE SESSION, IF APPROVED

25. RECONVENE FROM EXECUTIVE SESSION

26. DISCUSSION/DECISION/DIRECTION TO STAFF REGARDING MATTERS DISCUSSED IN EXECUTIVE SESSION
Consideration, discussion, decision and/or direction to staff regarding matters discussed in Executive Session and/or consultation for legal advice from City Attorney.

27. ADJOURN

NOTE: Documentation (if any) for items listed on the Agenda is available for public inspection, a minimum of 24 hours prior to the Council Meeting, at any time during regular business hours in the Office of the City Clerk, 101 S. Railroad Avenue, Suite B, or the Elsie S. Hogan Community Library during regular business hours Monday-Saturday and on the City’s website www.cityofwillcox.org.
NOTE: People with disabilities may request reasonable accommodations. Requests must be made 48 hours prior to the meeting by contacting City Hall at 384-4271 during regular business hours 8:00 a.m. to 4:30 p.m., Monday through Friday.

