

Office of Human Resources



City Hall
101 S. Railroad Avenue
Suite B
Willcox, AZ 85643
(520) 384-4271
fax (520) 384-2590

Posting Job #051206B Certified Police Officer - SRO

The City of Willcox, is currently accepting applications for **School Resource Officer**. This position is a full time non-exempt position that reports to the Director of Public Safety. This position assists the Public Safety Departmental and is assigned to the Willcox Unified School District.

- APPLICATIONS:** Available at City Hall, 101 S. Railroad Avenue, Suite B
Willcox, AZ 85643
Job Description available upon request.
- INQUIRIES:** Phone 384-4271 ext. 308
- JOB REQUIREMENTS:** Must possess an AZ P.O.S.T. Certification. Must have prior experience as a Law Related Educator and or/must possess a current Teacher Certification. Must successfully complete background check, polygraph exam, psychological exam, medical/physical exam and drug screen.
- EDUCATION:** Must have a High School diploma or equivalent. Preference will be given to applicants who possess a current Teaching Certification or Spanish speaking individuals. Must be willing to assist with extra curricular school related activities and attend a basic or advanced law related academy annually.
- ESSENTIAL FUNCTIONS:** The SRO reports directly to the Department Director/Chief of Police and will be assigned to the Willcox Unified School District. The SRO and the assigned PO will work cooperatively as a team to provide a safe school environment, and perform law related education to students of WHS and WMS. The SRO will fulfill their duties as a Sworn Law Enforcement Officer for the State of Arizona. The SRO will serve on School Safety Committee and will assist with development of safe school planning. The SRO shall be a Law Related Educator, providing at least 90 hours of classroom instruction per semester. The SRO will provide a safe school environment through both presence and enforcement of the law and will serve as a positive role model for students of the Willcox Unified School District.
- SALARY:** Minimum: \$16.42/hr/DOE; 40hr/week, pay grade 16-5
- BENEFITS:** Paid sick and vacation and City observed holidays. Paid employee health insurance, PSPRS Retirement, deferred compensation program, tuition assistance program. Eligible for other benefits at employee cost.
- POSTING DATE:** May 12, 2006
- CLOSING DATE:** Open till filled

**AN EQUAL OPPORTUNITY/
AFFIRMATIVE ACTION EMPLOYER**