

**THE MINUTES OF THE WORK SESSION OF THE MAYOR AND CITY  
COUNCIL OF THE CITY OF WILLCOX, COCHISE COUNTY, ARIZONA  
HELD ON THIS 28<sup>TH</sup> DAY OF AUGUST 2008**

**CALL TO ORDER**-Mayor Gerald Lindsey called the work session meeting to order on Thursday, August 28, 2008 at 7:02 p.m.

**ROLL CALL** – Mayor Lindsey announced to let the record show all Council members are present except Councilman Norris.

**PRESENT**

Mayor Gerald W. Lindsey  
Vice Mayor Larry Schultz  
Councilman Elwood A. Johnson  
Councilwoman Monika Cronberg  
Councilman Stephen Klump  
Councilman Christopher Donahue

**STAFF**

City Attorney Hector M. Figueroa  
City Clerk Cristina G. Whelan, CMC  
Finance Director Ruth Graham  
Human Resources Sherry Van Allen

**OTHERS PRESENT**

Kathy Smith      Arizona Range News-Carol Broeder

**ABSENT**

Councilman Jimmy Norris

**PLEDGE OF ALLEGIANCE TO THE FLAG**- Mayor Lindsey.

**DECLARATION ON CONFLICT OF INTEREST**-There was no response from the Mayor, Council members or staff.

**ADOPTION OF THE AGENDA**

**MOTION:** Councilwoman Cronberg moved to adopt the agenda as presented.

**SECONDED:** Vice Mayor Schultz seconded the motion. **CARRIED.**

**DISCUSSION ON THE PROCEDURE TO REVIEW/EVALUATE APPLICATIONS FOR CITY MANAGER**

Discussion was held by Mayor Lindsey who stated there has been some interest from outside agencies willing to help us in the process to review/evaluate the applications for City Manager. At the League Conference he talked to League personnel and they have also offered to help and a Cochise County City Manager has also offered to help. The discussion tonight is to hear any suggestions staff or Council members may have.

Vice Mayor Schultz said that when information is being prepared for review by the Mayor and Council that it should be released to all Council members at the same time. Human Resources Van Allen reminded the Council members that the applications are confidential and should not be discussed with anyone until the Executive Session on Tuesday, September 2, 2008.

Councilwoman Cronberg suggested that as a model we try the Rubric Point System which is the same format the School uses. She explained it is a 3-2-1 point system that allows an objective initial review of the applications. The Council can apply the rubric to each application and then interview the top 3-5 point candidates.

*Scrivener's Note: At approximately 7:15 p.m. the electricity went out due to electrical storm in our community. The emergency lights were on and it was too dark to take minutes by hand.*

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After waiting a few minutes Mayor Lindsey called for a recess at 7:19 p.m. because the electricity was out.

Waiting a few minutes more, City Clerk Whelan suggested to the Mayor and Council that they call the meeting due to no electricity. They were no longer able to discuss agenda item due to the recess. City Attorney Figueroa added they have the option to postpone for another day or adjourn.

Mayor Lindsey reconvened the meeting at 7:21 p.m.

**ADJOURN-7:21 p.m.**

There being no further business before the Mayor and Council, Mayor Lindsey adjourned the meeting at 7:21 p.m.

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the work session meeting of the City Council of the City of Willcox held on the 28<sup>th</sup> day of August 2008. I further certify that the meeting was duly called and held, and that a quorum was present.

**Dated this 11<sup>th</sup> day of September 2008**

/s/ Cristina G. Whelan, CMC  
City Clerk Cristina G. Whelan, CMC

**PASSED, APPROVED AND ADOPTED** this 15<sup>th</sup> day of SEPTEMBER 2008.

/S/ GERALD W. LINDSEY  
MAYOR GERALD W. LINDSEY

ATTEST:

/s/ Cristina G. Whelan, CMC  
City Clerk Cristina G. Whelan, CMC